

ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAI‘I AT MĀNOA
2465 Campus Road, Campus Center 211A
Honolulu HI 96822

SENATE REVISION 01-24

BE IT ENACTED BY THE UNDERGRADUATE STUDENT SENATE:

SECTION I. PURPOSE

To change the Awards for Service Eligibility.

SECTION II. This rule revision will be applied to all awards for service for the 111th Senate and Senates hereafter.

Rule 21 Awards for Service

21-1 Awards for Service Eligibility

- (a) Senate Members may be awarded an Award for Service each calendar month ~~to compensate in~~ recognition for his/her/their time dedicated to serving on ASUH. In order to be eligible for an Award for Service, the Senate Member must:

(1) Meet “Satisfactory” Standing

- (i) The standing ~~rating~~ of a Senate Member is determined monthly by the Senate Member’s attendance in 75% of total meetings and workshops held by the Senate, Executive Committee, Standing Committees of which the Senate Member is a voting member, Chairperson, and or Vice-Chairperson of, and workshops held by the Vice President or their designated host.
- ii) Meetings and workshops counted towards attendance are outlined in Senate Rule 19 Attendance and Senate Rule 22 Meetings.
- iii) The standing of a Senate Member shall be further determined by the fulfillment of the deadlines agreed upon by the Senate, Executive Committee, Standing Committee, of which the Senate Member is a voting member, Chairperson, and or Vice-Chairperson. The Senate may excuse a Senate Member by $\frac{2}{3}$ vote if they fail a deadline.

- (b) An Award for Service of a Senate member may be forfeited if:

- (1) The Senate Member does not meet "satisfactory" Standing.
- (2) The Senate Member does not meet eligibility criteria to serve in the senate
- (3) The Senate Member is a Chairperson or Vice Chairperson and meeting attendance was not submitted by the end of each calendar month.
- (4) The Senate Member is a Chairperson or Vice Chairperson and the meeting minutes were not submitted within five (5) business days of each meeting of their Committee.

- (c) An appeal is a form of a pardon. A Senate Member may appeal decisions regarding his/her/their Award for Service for any reason they see fit, notwithstanding a Senate Member’s violation of

ADOPTED BY THE 111TH SENATE ON THE 14TH OF DECEMBER 2023

Rule 20-1(a). This includes decisions such as but not limited to: changed, denied, or forfeited awards.

- (1) Appeals must be written and signed by the appealing Senate Member.
 - i) Appeals must be submitted within 90 days of the date on the Awards for Service Memorandum.
- (2) Appeals must be submitted to and heard by the Executive Committee during its scheduled meetings.
 - i) A decision may only be appealed once to the Executive Committee.
 - ii) A majority roll call vote is required in order to uphold or overturn any decision regarding Awards for Service.
 - iii) The Awards for Service memorandums and Senate attendance records must be available to the Executive Committee when hearing an appeal.
- (3) Appeals that have been heard by but denied in the Executive Committee may be submitted to and heard by the Senate during its scheduled meetings.
 - i) A decision may only be appealed once to the Senate.
 - ii) A two-thirds roll call vote of the Senate is required to overturn the decision of the Executive Committee.
 - iii) The Awards for Service memorandums and Senate attendance records must be available to the Senate when hearing an appeal. (4) See Rule 20-2(c)(2)(v).

21-2 Regarding Awards for Service Procedures

- (a) Documentation of Meeting and workshop Attendance is needed to determine Award for Service Eligibility.

- (1) An attendance log will be created by the Operations Manager and be used to accurately record meeting attendance each month.
 - i) General Senate and Executive Committee Meeting Attendance will be recorded by the Secretary.
 - ii) Standing Committee Meeting Attendance will be recorded by the Committee Chair and Vice-Chairperson
 - iii) Workshop Attendance will be recorded by the Vice President or their designated host.
 - iv) Attendance logs at the end of each month must be made available to the Treasurer to determine monthly attendance of each Senate Member and his/her/their eligibility for an Award for Service.
- (2) Attendance logs must be complete by the end of each calendar month.
 - i) See Rule 20-1(b)5.
- (3) For the purpose of counting attendance:
 - i) One unexcused absence shall be assigned a value of one.
 - ii) One excused absence shall count as one-quarter of one unexcused absence. iii) One unexcused tardy shall count as one-third of an unexcused absence.
 - iv) One excused tardy shall count as one-twelfth of an unexcused absence.
 - v) One unexcused early departure shall count as one-third of an unexcused absence.
 - vi) One excused early departure shall count as one-twelfth of an unexcused absence.

(4) If a Senate Member is serving on an ad-hoc committee, they may exercise the option to substitute ad-hoc attendance for any accumulated Committee attendance for the month.

(5) If a Senate Member is “on-leave,” they will not receive an award for service and will not be counted towards quorum for meetings. On-leave status would not be a penalty, it would be leave without pay recognition and not considered a dereliction of duty.

i) See Rule 19-2 Regarding On Leave.

(b) Stacking Awards for Service.

(1) Eligibility

i) Executive Officers shall not be eligible to Stack Awards for Service.

ii) Senators and Senators-At-Large not identified as an “Executive Officer” shall be eligible to stack Awards for Service.

(2) For purpose of limitations:

i) Senators upon being assigned a Chair & Vice-Chair shall receive the higher award.

ii) Senators holding additional Chair positions shall receive an additional \$50 in recognition for their service.

iii) Senators holding additional Vice-Chairship shall receive an additional \$25 in recognition for their service.

iv) No Awards for service shall exceed the Service Award amount of any ASUH Executive Officer.

ROLL CALL VOTE TO APPROVE REVISIONS FOR SENATE RULES PART VI, RULE 21:

Aye(s): [11] Sec.Cable-Treadwell, Tres.Reed, SAL Hormoso, SAL Roysdon, Sen.Goo, SAL Tabangay-Hata, Sen.Li, Sen.Stanford, Sen Bielawski, Sen.James-Foree, Sen.Pintor, Sen.Quinn

Naye(s): [0]

Absentation(s): [0]