

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAI'I
2465 Campus Road, Campus Center Room 211A
Honolulu, Hawai'i 96822

General Senate Meeting #5 of the 107th Senate
Thursday, July 18, 2019

OPENING

Call to Order

President Li called the meeting to order at 6:07 PM in CC 310.

Roll Call

Interim Secretary Dela Cruz called roll.

Present:	President Li, Vice President Chun, Treasurer Pacanuayan, Interim Secretary Dela Cruz, Senator-At-Large Manabe, Senators Armstrong-Patterson, Balico, Bowersmith, Rafid, Su [10]
Excused Absences:	Senator Leval, Salameh, Transfiguracion [3]
Unexcused Absences:	Senator Aspacio [1]
Excused Late:	Senator-At-Large Oshiro, Senator Juliano [2]
Unexcused Late:	[0]
Excused Early Departure:	[0]
Unexcused Early Departure:	[0]
On-Leave:	Senators-At-Large Kim, Urasaki, Senators Baguio, Luitel, Datwani, Finley-Johnson, Friedman, Lee, Shimizu, Yoshida [10]
Advisors:	[0]
Guests:	[0]

Reading and Approval of Minutes

1. [General Senate Meeting Minutes #4, 107th Senate - July 2, 2019](#)

Senator Rafid

I move to accept the reading and approval of minutes for GSM #4 of the 107th Senate.

Vice President Chun

Second.

The Senate pointed out some grammatical and typographical errors to correct under Attendance.

Vote was unanimously in favor; Motion carries.

The minutes of General Senate Meeting #4 with amendments was approved.

Official Correspondence

Testimony

REPORTS

Executive President

a) Leadership Kick-Off - Fill Out ASAP

President Li

This is a full on announcement that we will be having our Leadership Kick-Off on August 5th - 9th. It's a series of workshops to get our senators in gear so that we can be effective senators. We'll have Senator Orientation, training, etc. It will be held in August because of the number of Senators on leave. We don't have times yet, so please click on the link to the Google Form so that everyone can fill out their availability to determine times. Attendance at these workshops are mandatory. Fill out ASAP so that we can book the rooms.

b) Reorganization Student Delegates

President Li

As the school year nears, the Manoa Reorganization is coming up. The reorg is divided in 5 different teams that will make decisions on how our University is structured, which can impact students down the line. These 5 teams are Student Success, Educational Excellence, Enrollment Management, Research, Scholarship and Graduate Studies and Campus Climate, Equity and Conflict Resolution. ASUH has 1 student delegate on each committee. I requested that we increased our number to 2 numbers. They said yes, they agree to adding one more student to each of the committees. I will meet with those who expressed interest in the committees.

Treasurer Pacanuayan, Senator Armstrong-Patterson, and Senator Bowersmith showed interest in serving on these committees. President Li agreed to send out an email about that.

c) PM #6: Standing Committee Appointments (SUMMER)

Senator Rafid
SAL Oshiro

Move to accept.
Second.

President Li

We now have a new finance chair! Senator Rafid will be serving as our Chair for Finance. SAL Manabe will also be serving as Chair and Vice Chair of the Internal Affairs Committee. Though we are still looking for a Vice Chair for Internal Affairs.

Voting was unanimously in favor; Motion Carries.
President's Message #6 was approved.

Vice President

Vice President Chun

No report.

Treasurer

Treasurer Pacanuayan

We finally figured out the amounts for the committees and what not for the Budget. The Budget will be going into the Executive Committee next week. We're shooting to have the budget ready by August 1st. In 2 weeks. The Rate sheets will open soon for July.

Secretary

iSecretary Dela Cruz

No report.

Administrative

a. Advisor

Advisor Manini

No report.

b. Operations Manager

Judicial Branch

a. Student Court

Standing Committees

Campus Life

Chairperson Oshiro

Our Progress

- 1) Campus Life Meeting #2 was held yesterday (7/17)!
 - a) Mahalo to Senator Bowersmith and Senator Balico for your creative ideas and thoughtful feedback. You rock!

Our Plans

- 2) Homecoming Updates
 - o Where: CC Courtyard
 - o When: ~~Thursday, September 19th from 11 am - 1 pm~~
 - o Theme: UH football/school spirit focus (ex. Go Bows)
 - Objective: boost school spirit, encourage undergrads to attend the Homecoming game
 - See [this Google Doc](#) for the preliminary planning + task list
 - o CL Meeting #3
 - Committee Members: PLEASE FILL OUT [THIS DOODLE](#) by Monday, July 22nd
 - Homecoming: follow-up on assigned tasks, work on bill for the event, assign next tasks

Issues

- 1) CC Courtyard booked all day on Thursday, 9/19. Selecting a new date for the event (Monday, Tuesday, or Friday of the same week)

Elections

Chairperson Balico

Our Progress

- 1) New special elections draft completed
 - a) New floor nomination process accepted

Our Plans

- 1) Next meeting July 25th 5pm location TBA
 - a) Approval of special elections schedule
 - b) Please attend

External Affairs

VC Armstrong-Patterson *Our Progress*

- 1) Promo Items — The inventory of promo items was completed by office staff. Chair Leval shared the inventory spreadsheet they made with the entire EA committee. The next step will be to have committee members suggest what promo items we would like to purchase (keeping in mind what promo items we already have). EA Members: Please remember to take a look at the spreadsheet, visit 4imprint.com, and reply to the 7/9 email thread with ideas. Thanks! If non-EA Senate members have any ideas, please let me know as well. Because we determined that there is a line item in the ASUH budget for promo items, we will not need funding via a separate Senate Act.
- 2) ASUH Uniforms — Contingent upon the introduction of SB 01-20, we will introduce SB 02-20, which is to fund ASUH uniforms for Senate members. Per discussion at the last EA committee meeting, the bill will include funding for an ASUH polo shirt (as in years past) and an ASUH Senate t-shirt.

Finance

President Li

Our Progress

- 1) Chair found, welcome Chair Rafid
- 2) First meeting held
 - a) Duties of Finance

- b) RIO Funding
- c) Budget

Our Plans

- 1) Revamping community service

Other Items

- 1) Figuring out a way to manage new community service logs

Internal Affairs

Chairperson Manabe

Our Progress

- 1) Internal Affairs meeting 7/17 from 12pm-1pm
 - a) Progress on revisions discussed to be shared at GSM since reports close at 12pm Wednesday
- 2) Campus-Wide delegates funding budget meeting 7/18 from 3:30pm-4pm

Our Plans

- 1) Campus-Wide delegates advertising and recruiting to continue into Fall semester
 - a) Rules Quiz Bowl planning to begin in August, more discussion into September (finalized by late September)
 - b) Finally review Revision 01-20!!!

Other Items

- 1) Come and become a campus delegate! All positions are currently accepting applicants :)

Investments and Long Range Planning

iSecretary Dela Cruz

Our Progress

- 1) Will be scheduling our July meeting very soon. Please keep your availability on the When2Meet open. There have been changes with one of our GrayStone Financial Advisor so we have to check with their availability for the Quarterly report.

Student Affairs

President Li

Both Chair and Vice Chair are on leave.

Undergraduate Academic Affairs

Vice Chairperson Su

Our Progress

- 1) Mitty updated scholarship applications ٩(ٺ)و
- 2) 3 more reviewers from last year said yes to reviewing again this year (totalling 13) ٩(ٺ)و
- 3) Most likely gonna stick with “ship/sailor” ad for scholarships this semester ٩(ٺ)و (to the left is a mock ad—to be made better by a professional)
- 4) Response from International Student Services → they LOVE the idea! Ty Senator Bowersmith for contacting them ٩(ٺ)و
- 5) Had a UAA Budget meeting with VC Su, Pres Li, and Treasurer P today at 4pm

Our Plans

- 1) UAA Meeting #1 (OFFICIAL I HOPE) next Thursday, July 25 in CC309 ٩(ٺ)و (agenda and announcement email out shortly)
- 2) [Scholarship prompts](#) to be voted on
- 3) Possible Scholarship Reviewer appreciation breakfast idea
- 4) Update wording and links on ASUH WEBSITE
- 5) Meeting with ISS Mr. Ray Allen next Friday, July 26, 2pm in office

Some Issues

- 1) Need to renew our ASUHUAA email username: will ask Healani
- 2) Past Spring 2019 recipient needed a memo from UAA to justify recent research

award due to change in her financial aid packet...maybe we should mention somewhere in applications that “being awarded may adjust your current financial aid packet” or samtin

Other Committees

TIM/Shidler Merger

President Li

Our Progress

- 1) Met with Provost Bruno
- 2) Gathered more information from TIM students

Our Plans

- 1) Meeting TOMORROW Friday, July 19th at 5pm-6pm @CC 211A

Student Success Center

iSecretary Dela Cruz

Our Progress

- 1) Welcome to the Student Success Center Ad-hoc Committee!
- 2) Update from Spring 2019: Received results from Student Survey conducted in Spring 2019 regarding student input on the new Student Success Center renovation of Sinclair Library

Our Plans

- 1) Will need to compile and analyze the survey results in order to guide President Li and iSecretary Dela Cruz in their meetings with the UHM Student Success Center Steering Group
- 2) First meeting will be TBA

Student Athletics Fee Survey

President Li

Chairperson Salameh is not here today.

Senator Armstrong-Patterson

Is there any updates on this committee?

President Li

Not that I know of. Athletics will be proposing the Fee Proposal to the Campus Fee Advisory Committee next month, in August.

Senator Armstrong-Patterson

We need to start on the survey now.

President Li

My concern is if we can effectively get a survey out and filled out now, over the summer, since are not on campus.

Advisor Manini

The BOR will not review the proposal until after the Campus Fee Advisory Committee. The survey can be used to influence the BOR, but if you're trying to influence the Campus Fee Advisory Committee, then there's not much time. However, you do have an ASUH representative on the committee.

iSecretary Dela Cruz

The representative is the ASUH President.

Advisor Manini

Dr. Ideta, our Vice Chancellor for Students runs the Campus Fee Advisory committee. So, be sure that you [President Li] watch your email, and that you be there when they meet. You can ask Dr. Ideta if you have questions about who can attend these meetings.

President Li

I will bring up to Dr. Ideta our questions about who can attend the meeting regarding the Athletic Fee Proposal.

Senator Armstrong-Patterson

I can start on the survey since I have the time.

Senator-At-Large Manabe

In the best interest of the committee and its work, would it be possible to switch Chairpersons, perhaps have Senator Armstrong-Patterson serve as Chair? He has shown us that he cares about the issue and is dedicated to this, and is willing to take the initiative to start the work of the survey. As a member of this committee, I haven't heard anything from the Chairperson, and it seems that Senator Armstrong-Patterson is willing to step up.

Senator Armstrong-Patterson

I know a lot of athletes, who don't know about the impact of this, and I can see how this can impact our students.

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

NEW BUSINESS

A. Senate Revision 04-20 Relating to Leave Requests

SCR 05-20 Regarding Senate Revision 04-20 (Internal Affairs)

READING AND APPROVAL OF THE STANDING COMMITTEE REPORT

Senator Rafid Move to accept *Standing Committee Report 05-20 Regarding Senate Revision 04-20* from the Committee on Internal Affairs.

Vice President Chun Second.

Chairperson Manabe This SCR clarifies leave requests, especially summer leave requests, and condense the proposed revision of Rule 19-4, the part about summer leave request and summer cash awards. This also clarifies wording proposed in the revision.

Vote was unanimously in favor; Motion carries.
SCR 05-20 was approved.

READING AND APPROVAL OF THE MEASURE

Vice President Chun Move to accept *Senate Revision 04-20: Relating to Leave Requests.*

Senator Rafid Second.

SAL Manabe In our rules, there is a paragraph that explains what taking a leave is, and stipulations regarding your Award for Service if you are on leave. What this rule revision is about is to explain more about what leave is, provide reasons for taking a leave, explain quorum in reference to those on-leave, how long someone can be on-leave during the summer and during the semester. Things that the Internal Affairs committee added was a summer leave request period, how someone can receive an Award for Service while on-leave through an appeals process, and how the appeals can be approved or not.

Interim Secretary Dela Cruz visually applied the amendments approved on the SCR 05-20 onto Senate Revision 04-20.

Vice President Chun When you changed the language for appealing for an Award for Service, what made the change to specifically to receive a month of award?

SAL Manabe This came from a question from Senator Juliano about what happens if a Senator took leave for a small time out of a month, and did ASUH work throughout the whole month even during the leave, but only received a pro-rated award for taking leave. If the Senator did work during that time as well, could a Senator appeal to have the full month's award? This rule revision allows for opportunities like this, provided that Senators provide documentation that they did some work, and that the Executive Committee approved of this.

President Li This is only relating to summer leave, so that if you were on-leave for a certain amount of time, you can appeal up to 1-month's worth of time that you were on-leave to receive an Award for Service for that period. If you were on-leave for 1 week during a month, but you were Awarded for the rest of that month, you could appeal to receive an Award for the 1 week you were on-leave. This leaves you with 3 more weeks during the entire summer that you can appeal for. The total time you can appeal in the Summer is 1 month, IF you are appealing to be compensated for

time that you were “on-leave.” While this rule revision clarifies “on-leave” it also creates an appeal process for those on-leave.

Vice President Chun

I’m just a little confused, for example, Senator Juliano said she was on leave for 1 week. If she didn’t do her duties during that time, would her Award for that month decrease? Or would she not receive her Award for Service at all?

SAL Manabe

She would receive a pro-rated award for that month, as stipulated based on our current rules. However, with this rule revision, she could appeal to be awarded for the week she was on-leave so that she could get her full month’s award.

iSecretary Dela Cruz

This Senate Revision is confusing in the way that it is structured. The rule revision is mainly about Summer leave, but the overarching rule that this revision is on is 19-4(i) which is pertaining to all on-leave requests. There is no language in line 19-4(i) that says it is for summer only. So I think maybe we need to clarify that it is only for Summer, so that all the proposed language following this rule only pertains to summer leave.

SAL Manabe

The “summer” language is only under (5), everything else is relating to what “on-leave” is. We also put in section (5) that explains more about summer.

iSecretary Dela Cruz
Senator Bowersmith

But Section 5 does not have the word Summer. The SCR removes “summer.” If you were on-leave during the semester, would the appeal process apply to those on-leave during the year?

President Li

I don’t think we have an appeals process for those on-leave during the year. Senators are also permitted up to 1-month on-leave during the semester.

Senator Bowersmith

So my question would be, would the 4 weeks you can appeal for being only for summer? Or if we did have an appeals process for during the school year, could we have additional 4 weeks to appeal for during the year?

SAL Manabe

We only decided to do Summer because besides doing ASUH work, you’re responsible for coming to meetings. For the summer, you have Senators who are on leave for like 3 months. They can’t do the portion of physically attending meetings. So the 1 month, allows Senators to be awarded up to 1-month’s worth of an Award for Service for the work that can do for ASUH since they can’t physically be here.

Advisor Manini

When these rules were created, the assumption is when you are “on-leave” you wouldn’t expect to get any type of Award for Service. And if you wanted to have an Award for Service, you wouldn’t ask to formally be on-leave. I apologize because I didn’t go to any of your meetings. If you don’t go to the committee meetings, a lot of the discussion is hashed out here at the General. The other thing is that if people are on-leave, having something that says you’re on-leave but you wanted to get an Award for Service, that this is the criteria that you need to follow to be eligible for your award. This is so it’s more of a positive way than to deal with things backward to appeal. It’s like having the criteria to receive your Award for Service, and IF you are on-leave, here is a different criteria that you need to deliver to be eligible. Instead of going backwards and having them to appeal something that they were denied. This is historically why we do not have an appeals process for those who were on-leave.

Senator Bowersmith

Trying to set a precedent for appeals like that could be difficult, and it would be easier to set qualifications for Senators to meet to receive their Award. I think that might be easier.

iSecretary Dela Cruz

Echoing what Advisor Manini and Senator Bowersmith is saying. We should work towards a way where we set up our rules so that Senators are in a position where they can practice in favor of our rules, like following a criteria, rather than going through the binary system of submitting complaints or appeals against our rules. Perhaps Senators should amend their on-leave requests, or no request to be on-leave if they want to receive their Award for Service. Rather than changing our rules.

- Vice President Chun* I don't think it would be possible since a lot of our Senators are on-leave, and they would not be able to fulfill half of their responsibility to attend meetings.
- SAL Manabe* Section 5 has some type of guidelines to get their Award for Service up to a month.
- Senator Balico* I move to refer Senate Revision 04-20 Relating to Leave Requests to the Committee on Internal Affairs.
- iSecretary Dela Cruz* Second.
- Senator Rafid* Why are we sending it back?
SAL Manabe People don't understand the revision. If you have any concerns or questions about revisions, you can always come to the committee meetings so that we don't have to have longer conversations during General.
- Senator Rafid* If we send it back, it will be the same thing.
Advisor Manini This is not one of those simple rules that provide guidelines. It actually creates bureaucratic process. So when you guys do that, you want to have the most efficient process in place, so that it doesn't create more problems in the long run. I totally hear these two, I don't want to sit in the meeting for hours, but at the same time, you guys should want to have the best process possible so you don't have to deal with bureaucracy throughout the year.
- Senator Bowersmith* The only thing I want to add is that I had an experience with appeals processes, and people try to bring stuff to you to ask you for something. The more specific we can create guidelines for, the easier it is to make a decision. So I feel like as long as guidelines are specific, it will be easier in the future.
- iSecretary Dela Cruz* The reason that I am comfortable with sending this revision back to Internal Affairs is that I believe this rule revision touches upon two things that should be separately explained, which is "on-leave" and appeals process for Award for Service. I had previously sent a potential rule revision draft to Chair Manabe and Advisor Manini which include my ideas that touch upon how we can organize and further explain an Awards for Service appeals process and include SAL Manabe's On-leave rule revision. I'm not sure if you guys had the time to look at it.

The Senate concluded that they could not make the substantial revisions to the Rule Revision to address the present issue of having the revision implemented versus setting up guidelines. The idea of creating guidelines to receive an Award for Service while on leave was presented and given feedback, but could not be further implemented at the time of this discussion as the specific language was not written out. The Senate felt they needed to dedicate the time to discuss this language. Some consensus was verbalized to officially refer the revision back to the committee.

Vote was in favor; Motion carries.
Senate Revision 04-20 was referred back to the Committee on Internal Affairs.

B. [Senate Revision 07-20 Relating to Elections](#)
[SCR 06-20 Senate Revision 07-20 \(Internal Affairs\)](#)

READING AND APPROVAL OF THE STANDING COMMITTEE REPORT

- Senator Rafid* Move to accept *Standing Committee Report 06-20 Regarding Senate Revision 07-20* from the Committee on Internal Affairs.
- Senator Juliano* Second.
- President Li* This SCR clarifies what is the make up of the Elections Committee, and references the ASUH Constitution.

Vote was unanimously in favor; Motion carries.
SCR 06-20 was approved.

READING AND APPROVAL OF THE MEASURE

Senator Juliano Move to accept *Senate Revision 07-20: Relating to Elections.*
Vice President Chun Second.

SAL Manabe This rule allows the Elections Committee to be made up of Senators and regular members of our constituency.

Senator Bowersmith I agree with the amendment from the SCR as shown through iSecretary Dela Cruz's comment on the document..

ROLL CALL VOTE TO APPROVE SENATE REVISION 07-20 RELATING TO ELECTIONS

Aye(s): Vice President Chun, Treasurer Pacanuayan, Interim Secretary Dela Cruz, Senator-At-Large Manabe, Oshiro, Senators Armstrong-Patterson, Balico, Bowersmith, Juliano, Rafid, Su [11]

Naye(s): [0]

Abstention(s): [0]

Vote was in favor; Motion carries.
Senate Revision 07-20 Relating to Elections was approved with amendments.

**C. [Senate Revision 08-20 Relating to the Duties of the Vice-Chairperson](#)
[SCR 07-20 Regarding Senate Revision 08-20 \(Internal Affairs\)](#)**

READING AND APPROVAL OF THE STANDING COMMITTEE REPORT

Senator Juliano Move to accept *Standing Committee Report 07-20 Regarding Senate Revision 08-20* from the Committee on Internal Affairs.

SAL Oshiro Second.

President Li This SCR amends the rule revision to allow Vice Chairpersons to submit minutes within 5 business days, and all rules relating to this.

Vote was unanimously in favor; Motion carries.
SCR 07-20 was approved.

READING AND APPROVAL OF THE MEASURE

Senator Juliano Move to accept *Senate Revision 08-20: Relating to the Duties of the Vice-Chairperson.*

SAL Oshiro Second.

SAL Manabe Since we amended the rules to allow the Secretary 5 business days to submit minutes, we're also proposing this Rule Revision to allow Vice Chairpersons more time, up to 5 business days to submit their minutes.

SAL Manabe also clarifies which Senate Rules were referenced in the Rule Revision to be amended.

ROLL CALL VOTE TO APPROVE SENATE REVISION 08-20 RELATING TO THE DUTIES OF THE VICE CHAIRPERSON

Aye(s): Vice President Chun, Treasurer Pacanuayan, Interim Secretary Dela Cruz, Senator-At-Large Manabe, Oshiro, Senators Armstrong-Patterson, Balico, Bowersmith, Juliano, Rafid, Su [11]

Naye(s): [0]

Abstention(s): [0]

Vote was in favor; Motion carries.

Senate Revision 08-20 Relating to the Duties of the Vice Chairperson was approved with amendments.

OPEN FORUM

Advisor Manini provided information about the Food Vault Hawaii Annual Report. President Li informed the Senate about a press release about Mauna Kea and encouraged the Senate to keep the issue on their radar.

CLOSING

Announcements

The Next General Senate Meeting will be on Thursday, August 1, 2019, at 6 PM in Campus Center Room 310.

Adjournment

*Senator Rafid
SAL Oshiro*

I move to adjourn.
Second.

Voting was unanimously in favor; Motion carries.
General Senate Meeting #5 was adjourned at 7:35 PM.

Respectfully Submitted and Codified by,



Jannah Lyn Dela Cruz
Interim Secretary, 107th Senate